



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



DEPED - QUEZON
ICT UNIT

UPLOADED

Date/TIME: AUG 10 2021
By: CRISTINA R. P. P. M.
Ref. no. DM 066, 2021

OFFICE MEMORANDUM
OM No. 066, s. 2021

10 August 2021

**DIVISION TOP MANAGEMENT MEETING
WITH DIVISION CHIEFS AND SECTION/ UNIT HEADS**

**TO: OIC-Assistant Schools Division Superintendents,
Curriculum Implementation Division Chief,
School Governance and Operations Division Chief,
All Section/Unit Heads,
All Others Concerned**

Please be advised to attend the meeting today, **August 10, 2021 at 2:30 p.m.** via zoom with **User ID: 872 7356 6740** and **PW: 12345**.

Attendees to the meeting are the OIC-Assistant Schools Division Superintendents, CID and SGOD Chiefs, All Section/Unit Heads, and are all requested to connect to the prescribed link 15 minutes before the meeting begins.

The agenda of the meeting are as follows:

1. Preparation for the Special Management Committee Meeting
 - a. Soft-opening of Gumaca Sub-Office
 - b. Opening of Classes (S.Y. 2021-2022)
2. Other matters

All expenses relative to this activity shall be chargeable against local fund subject to usual accounting and auditing procedures.

Attendance is a must. For strict compliance.

ELIAS A. ALICAYA JR. EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

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